



# BHUPAL NOBLES' UNIVERSITY, UDAIPUR

## Application form for Promotion under Career Advancement Scheme (As per UGC Regulations 2016)

- A. Assistant Professor – Stage 1 to stage 2  
 B. Assistant Professor – Stage 2 to stage 3  
 C. Associate Professor – Stage 3 to stage 4  
 D. Professor – Stage 4 to stage 5

(Tick ✓ whichever is applicable)

Affix self -  
attested passport  
size photo

**Department :**

**Faculty :**

### PART A: GENERAL INFORMATION AND ACADEMIC BACKGROUND

1. **Name (in Block Letters)** :
2. **Father's Name** :
3. **Mother's Name** :
4. **Present Designation & Grade Pay** :
5. **Date of Birth** :
6. **Gender** :
7. **Nationality** :
8. **Address for correspondence** :  
(with Pin code)
9. **Permanent Address with Pin code** :  
Telephone No :  
Email :

#### **10. Academic Qualifications (Metric and onwards):**

Examinations	Name of the Board/ University	Year of passing	Percentage of marks obtained	Division/ Class/Grade	Subject
Secondary/ High School					
Sr. Secondary					
Graduation					
PG					

**11. Research Degree(s) [[**

Degrees	Title	Date of Award	University
M. Phil.			
Ph.D.			

**12. Detail of service in Bhupal Nobles' University, Udaipur**

Designation	From	To	Pay Scale/Grade Pay	Total Service

**13. Teaching experience (in years):** P.G.  U.G.

**14. Fields of Specialization under the Subject/Discipline:**

**15. Orientation/Refresher Courses attended:**

S.No.	Name of the Course/ Summer School	Place	Duration	Sponsoring Agency

**16. Details of published research papers for evaluation**

S.No.	Title of paper with page number	Detail of journal, book, conference proceedings etc.	Publisher

Note - Stage 3 to Stage 4 (Associate Professor) - minimum 3 publications as per Ordinance 317

(B) Stage 4 to Stage 5 (Professor) – minimum 5 publications as per Ordinance 317 (B)

**17. Any Other Relevant Information**

S.	Particulars

*Note: The Candidate may increase number of rows/ adjust columns/use extra sheets in prescribed format, wherever required.*

**PART B**

**API Score as per table II (A) of Appendix III of UGC Regulation, 2016**

**CATEGORY: I. TEACHING, LEARNING AND EVALUATION RELATED ACTIVITIES**

- a. Actual hrs spent per year/7.75 (Max. 60)
- b. Actual hrs spent per year/10 (Max. 20)
- c. Actual hrs spent per year/10 (Max. 15)

**Min. 70/year (a+b+c)**

<b>Academic Year</b>	<b>a- Direct Teaching</b>  <b>Actual Score</b> ( / = )	<b>b- Examination duties (question paper setting, Invigilation, evaluation of answer scripts) as per allotment</b>  <b>Actual Score</b> ( / = )	<b>c- Innovative Teaching – learning methodologies, updating of subject contents/courses, mentoring etc.</b>  <b>Actual Score</b> ( / = )	<b>Total of (a+b+c)</b>  <b>Min. 70 per year</b>

**Note:**

1. Direct Teaching 16/14/14 hours per week include the Lectures/Tutorials/Practicals /Project Supervision/ Field Work.
2. University may prescribe minimum cut-off, say 75%, below which no scores may be assigned in these sub-categories.
3. In consonance with established academic and teaching traditions, and with a view to reinforcing a student-centric and caring approach the teachers are encouraged to work with students, beyond the structure of classroom teaching. Indicatively, this could entail mentoring, guiding and counseling students. In particular teachers would be the best placed to identify and address the needs of students who may be differently able, or require assistance to improve their academic performance, or to overcome a disadvantage. There are no prescribed hours for such efforts, measured either in weeks or months, or in the context and calculation of the API scores, these are nevertheless important and significant activities that could be carried out by teachers.

**CATEGORY: II - PROFESSIONAL DEVELOPMENT, CO-CURRICULAR AND EXTENSION ACTIVITIES**

**(Min. 50/Assessment period in Category II (a +b+ c)**

**a. Student related co-curricular, extension and field based activities:**

- (i) Discipline related co-curricular activities (e.g. remedial classes, career counselling, study visit, student seminar and other events.)
- (ii) Other co-curricular activities (Cultural, Sports, NSS, NCC etc.)
- (iii) Extension and dissemination activities (public /popular lectures/talks/seminars etc.)

**(Max. 15/year)**

Academic Year	Nature of Activity Done	Actual hrs spent	API Score (Actual hours spent per academic year /10) Max. 15

**b. Contribution to Corporate life and management of the department and institution through participation in academic and administrative committees and responsibilities.**

- (i) Administrative responsibility (including as Dean / Principal / Chairperson /Convener / Teacher-in-charge/similar other duties that require regular office hrs for its discharge)
- (ii) Participation in Board of Studies, Academic and Administrative Committees

**(Max. 15/year)**

Academic Year	Nature of Activity Done	Detail	Actual hrs spent	API Score (Actual hours spent per academic year /10) Max. 15

**c. Professional Development activities (such as participation in seminars, conferences, short term training courses, industrial experience, talks, lectures in refresher / faculty development courses, dissemination and general articles and any other contribution)**

**(max. 15/year )**

Academic Year	Type of Activity	Actual hrs spent	API Score (Actual hours spent per academic year /10)

**TOTAL API SCORE UNDER CATEGORY II (a+b+c) =**

### CATEGORY: III - RESEARCH AND ACADEMIC CONTRIBUTIONS

(Min. 100/ Assessment Period in Category III A to F)

**(A) Research Papers Published in Journals/Periodicals etc.**

S. N.	Title with page nos.	Journal/ Periodicals/ Conference Proceeding	Refereed /Non-Refereed	ISSN/ ISBN No.	Impact Factor, if any	No. of co-authors	Whether you are the main/sole author	API Score

**(B) Books Published/chapters published in Books/ Monographs**

S.No.	Title and Type of Book	Publisher & Publishing level International/ National/State/ Government/ Regional/ Local	ISSN/ISBN No	Whether peer reviewed	No. of co-authors	Whether you are the main/sole Author	API Score
	<b>Book</b>						
	<b>Chapter published in Books</b>						

**(C) Research Projects**

**(C) (i) Sponsored Projects carried out/ongoing**

Academic Year	Project Title	Carried out or ongoing	Agency and period	Grant/Amount Mobilized	API Score

**(C) (ii) Consultancy Projects carried out/ongoing**

Academic Year	Project Title	Carried out or ongoing	Agency and Period	Grant/Amount Mobilized	API Score

**(C) (iii) Completed Projects : Quality Evaluation/Project out come as patents/trademark/design**

Academic Year	Project Title	Agency and Period	Whether Accepted by Agency	API Score

**(D) Research Guidance**

**(i) & (ii) M.Phil/Ph.D.**

Nature of Research	No. of Students enrolled	Thesis Submitted	Degree Awarded	API Score
M. Phil or equivalent				
<b>Ph. D.</b> or equivalent				

**(E) Fellowships, Awards and Invited Lectures delivered in conferences/seminars**

**(E)(i) Fellowships/Awards**

<b>Academic Year</b>	<b>Programme</b>	<b>Duration</b>	<b>Organized by</b>	<b>API Score</b>

**(E) (ii) Invited lectures/papers**

<b>S.No.</b>	<b>Title of the Invited Lecture /Paper presented</b>	<b>Title of Conference/ Seminar</b>	<b>Organizing Institute with Date</b>	<b>Whether international/ national/state/ regional/college or university level</b>	<b>API Score</b>
<b>Invited Lecturers</b>					
<b>Papers</b>					

**(F) Development of e-learning delivery process/material**

<b>S. No.</b>	<b>Title of the Lecture</b>	<b>Title of Conference/ Seminar etc.</b>	<b>Organizing institute with Date</b>	<b>Whether International/ national</b>	<b>API Score</b>

#### IV. SUMMARY OF TOTAL API SCORE FOR ASSESSMENT PERIOD

##### Category I - Teaching, Learning and Evaluation related activities

Academic Year	Total API Score (Min. 70/year)

##### Category II - Co-curricular, Extension, Professional development etc.

Academic Year	II a	II b	II c	API Score (a+b+c)	Total API Score of Assessment Period (Min. 50)

##### Category III - Research and Academic contributions (Min. 100/Assessment Period)

Academic Year	Total API Score of assessment period										
	A	B	C(i)	C(ii)	C(iii)	D(i)	D(ii)	E(i)	E(ii)	F	Total

##### Total of Category II + III (Min. 180/assessment Period)

Academic Period	Category II	Category - III	Total API Score

**LIST OF ENCLOSURES:** *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*


I certify that the information provided is correct as per records available with the university and/or documents enclosed along with the duly filled PBAS Performa.

Signature of the faculty with

Designation, Place & Date

Signature of the Dean